



United Nations
Educational, Scientific and
Cultural Organization

Advertisement Open International Competition (OIC)

Country of Destination: Paris (France) and field visits.

Reference Number: IOS/2009/Memo.053

Description: External Evaluation of UNESCO's Strategic Programme Objective: SPO 11: "Sustainably enhancing and protecting cultural heritage" – in the framework of the mid term evaluation of UNESCO C/5 work programme biennial sectoral priorities.

Deadline for Submission of Sealed Tenders: 20 April 2009, 17h00 (GMT+1).

Posting Date: 26 March 2009

United Nations Educational, Science and Cultural Organization (UNESCO) hereby invites qualified bidders to submit sealed tenders for consulting services to carry out the External Evaluation of UNESCO's Strategic Programmes Objectives SPO 11 "Sustainably enhancing and protecting cultural heritage" in the framework of the mid term evaluation of C/5 work programme biennial sectoral priorities.

The core evaluation team will ideally be comprised of two international consultants. Depending on the evaluation approach developed by this core team, other national consultants, advisers and/or agencies with specific expertise in the culture field may be hired to contribute to the evaluation process.

The team will include two staff members of the Internal Oversight Service who will provide methodological guidance and manage the evaluation process.

The evaluation team should possess the following qualifications:

- a) The team leader will possess at least 10 – 15 years of professional experience in programme and project evaluation of relevance to policy making, to include international experiences. He/she will also have a strong record in leading and/or conducting evaluations (required).
- b) Advanced university degree in specialized fields of culture, social sciences, humanities, public policy, or related field (required).
- c) Professional experience/expertise in the field of tangible and intangible cultural heritage, including at the international level (required).
- d) Strong knowledge of the United Nations, including previous work experience or assignments for the UN (required).
- e) One team member will have experience in gender analysis or gender evaluation methodologies (required).
- f) Excellent oral communication and report writing skills in English or French (required).
- g) Other team members will also have professional experience in programme and project evaluation (preferred).

Two samples of previous evaluation work, preferably relevant to the subject of this evaluation, must be submitted as part of the technical proposal.

Preference will be given to evaluation teams that are multicultural with appropriate gender balance and geographic representation.

The time schedule for the evaluation is planned between May and July 2009.

The purpose of this notice is to provide general information on the requirements of the procurement process and to inform interested suppliers how to obtain a copy of the Solicitation Documents.

Interested bidders who wish to participate in the OIC must request a complete set of Solicitation Documents, available free of charge, from the UNESCO contact person at the address shown below.

The sealed tenders must be delivered to the UNESCO Headquarters in Paris on or before **20 April 2009, 17h00 (GMT+1)** in strict compliance with the instructions as stipulated in the Solicitation Documents.

UNESCO reserves the right to amend the documents at any time during the solicitation process. Any amendments or clarifications will be communicated directly to all Bidders who have requested for a complete set of Solicitation Documents and officially confirmed their intention to submit a sealed tender. No remuneration will be made to companies for preparation and submission of their tenders.

UNESCO Contact Information:

Internal Oversight Service/ Evaluation Section

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All correspondence must be addressed to the UNESCO contact person above. A confirmation copy of the request for solicitation documents shall be sent to: procurement.info@unesco.org.
